

DISCIPLINARY STRUCTURE - STUDENT MISCONDUCT/RESPONSE GUIDELINE

LEVELS	EXAMPLES	PROCEDURES	DISCIPLINARY RESPONSES
<p>I</p>	<p>Minor misbehavior on the part of the student which impedes orderly classroom procedure or interferes with the orderly operation of the school.</p> <p>These misbehaviors can usually be handled by an individual staff member, but sometime requires the intervention of other support personnel and/or administrator.</p>	<p>Bus disturbance Cheating and lying Classroom/ in-school disturbance Classroom tardiness Cutting class/detention Disrespectful language or gestures Disruptive behavior Failure to complete assignments or carry out directions Inappropriate attire Inappropriate display of affection Obscene language or gestures Possession/use/transfer of portable communication devices during school hours Unwanted teasing Violation of District Internet Policy (Policy 815.1) Vulgarity</p>	<p>Immediate intervention is required by the staff member who is supervising the student or who observes the misbehavior.</p> <p>Possible written/verbal parental notification.</p> <p>Repeated misbehavior requires parent/teacher communication and/or conference; conferences with the counselor and/or administrator.</p> <p>A proper and accurate record of the offense and disciplinary action is maintained by the staff member.</p>
<p>II</p>	<p>Misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school or interferes with safe, efficient bus transportation operations.</p> <p>These infractions, which usually result from the continuation of LEVEL I misbehaviors, require the intervention of personnel on the administrative level because the execution of LEVEL I disciplinary options has failed to correct the situation.</p> <p>Also included in this level are misbehaviors, which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of the administrative personnel.</p>	<p>Continuation of a LEVEL I misbehavior Abusive language Bullying Disruptive classroom behavior Failure to serve office detention Forgery Harassment of students Ignoring the authority of the bus driver Insubordination Obscene language or gestures Possession/use/transfer of tobacco and smoking materials, including electronic cigarettes and vaping devices Possession/use of lighters Possession/use of laser pointers Truancy Unlawful/unexcused school tardiness (repeat instances) Violation of District Internet Policy (Policy 815.1) Vulgarity</p>	<p>The student is referred to the administrator for appropriate disciplinary action.</p> <p>The administrator meets with the student and/or teacher and decides the most appropriate response.</p> <p>The teacher is informed of the administrator's action.</p> <p>The parent is notified either verbally or in writing. A parental conference may be held.</p> <p>A proper and accurate record of the offense and disciplinary action is maintained by the administrator.</p> <p>Bus rule violations may require a parent conference at which time video documentation may be viewed (bus driver and/or bus company supervisor may be invited to participate).</p>

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<p align="center">III</p>	<p>Acts, whether on school or off school property, including but not limited to attendance at school-sponsored events, extracurricular activities, field trips, transportation to and from school, and the like, directed against persons or property, but whose conduct does not seriously endanger or pose a direct threat to the health or safety of others in the school or bus.</p> <p>These acts may be considered criminal, but most frequently can be handled by the disciplinary mechanism in the school. Corrective measures that the school should undertake, however, depend on the extent of the school's resources for remediating the situation in the best interest of all students.</p> <p>Those acts that are criminal (or illegal) will automatically be referred to the appropriate law enforcement officials.</p>	<p>Continuation of a LEVEL II misbehavior</p> <p>Fighting</p> <p>Gambling</p> <p>Leaving school without authority</p> <p>Obscene behavior (including but not limited to mooning, shanking, wedging)</p> <p>Possession/use/transfer of fireworks or other explosive devices legal for sale under state law (including but not limited to "poppers," smoke/stink bombs, etc.)</p> <p>Possession or transfer (including intent to purchase) of propellants manufactured for self defense (those legal for over the counter sales)</p> <p>Reckless driving on school property</p> <p>Unlawful harassment</p> <p>Telephone pranks</p> <p>Theft/shoplifting</p> <p>Threats to others</p> <p>Throwing rocks or other harmful objects</p> <p>Vandalism</p> <p>Damage to technology devices</p> <p>Violation of District Computer/Internet Policy (Policy 815.1)</p>	<p>The administrator initiates disciplinary action by investigating the infraction and conferring with staff on the extent of the consequences.</p> <p>The administrator meets with the student and confers with the parent about the student's misconduct and the resulting disciplinary action.</p> <p>The school officials may contact the school police officer and/or law enforcement agency and assist in prosecuting the offender.</p> <p>A proper and accurate record of the offense and disciplinary action is maintained by the administrator.</p>	<p>Charges under PA Criminal Code</p> <p>Counseling/referral for psychological evaluation</p> <p>Homebound instruction or alternative program</p> <p>In-school-suspension</p> <p>Out-of-school suspension (not to exceed 10 days)</p> <p>Parent conference and/or hearing</p> <p>School probation</p> <p>Suspension of privileges</p> <p>Referral to outside agency</p> <p>Restitution of property and damages</p> <p>Restorative Practices Intervention</p> <p>Saturday detention</p> <p>Suspension of bus riding privilege (up to 1 semester).</p>
<p align="center">IV</p>	<p>Acts, whether on school or off school property, including but not limited to attendance at school-sponsored events, extracurricular activities, field trips, transportation to and from school, and the like, which result in violence to another's person or property or which pose a direct threat to the safety of others in the school or bus.</p> <p>The acts are clearly criminal and/or are so serious that they always require administrative actions which result in the immediate removal of the student from school, the intervention of law enforcement authorities, and/or action by the Board of School Directors.</p>	<p>Continuation of a LEVEL III misbehavior</p> <p>Ammunition</p> <p>Arson</p> <p>Assault</p> <p>Bomb threat or false alarm</p> <p>Deliberately striking a staff member</p> <p>Extortion</p> <p>False imprisonment</p> <p>False reporting</p> <p>Fighting</p> <p>Furnishing/selling (including intent to sell or furnish) any unauthorized substances (drugs, alcohol)</p> <p>Hazing (as defined in policy no. 247)</p> <p>Possession/use/transfer/under the influence (including intent to purchase) unauthorized substances (drugs, alcohol)</p> <p>Possession/use/transfer (including intent to sell/purchase) of weapons and/or look-alikes</p> <p>Possession/use/transfer (including intent to sell/purchase) of fireworks (those not legal for sale under State Law)</p> <p>Possession/use/transfer (including intent to sell/purchase) of propellants manufactured for self defense (those not legal for over the counter sale)</p> <p>Terroristic threats</p> <p>Theft/possessions/sale of stolen property</p> <p>Unlawful harassment</p> <p>Use of any propellant</p> <p>Vandalism</p> <p>Violation of District Computer/Internet Policy (Policy 815.1)</p>	<p>The administrator verifies the offense, confers with the staff involved, and meets with student.</p> <p>The student is immediately removed from the school environment.</p> <p>The parents are notified.</p> <p>The school officials contact the school police officer and/or law enforcement agency and assist in prosecuting offender.</p> <p>A complete and accurate report is submitted to the superintendent for Board action.</p>	<p>Charges under PA Criminal Code or referral to the appropriate law enforcement agencies</p> <p>Counseling/referral for psychological evaluation</p> <p>Expulsion</p> <p>Other action which may result in appropriate placement, alternative school, parent hearing, restitution of property and damages.</p> <p>Out-of-school suspension (not to exceed 10 days)</p> <p>Possible denial of privilege to participate in the graduation ceremony</p> <p>Refer to drug/alcohol policy and guidelines</p> <p>Referral to outside agency</p> <p>Restitution of property and damages</p> <p>Restorative Practices Intervention</p> <p>Saturday detention</p> <p>School probation</p> <p>Suspension of privileges</p>